OUTCOME TRACKING SYSTEM 15-DAY PULL TRAINING

Join us for a comprehensive training session designed for County Boards and Intermediate Care Facilities focused on updating data for a successful Reporting Period in the Outcome Tracking System (OTS). This training will provide detailed guidance on the specific data that needs to be updated to ensure the accuracy of your facility or county's sample. Attendees will learn best practices and strategies to maintain precise and up-to-date information, ultimately improving the sample pulled into OTS.

LINDSAY TERRY STINE

Systems and Data Analyst

[Outcome Tracking System Data Website](#)

Agenda

- Introductions
- OTS Background
- 15-day pull requirements for County Boards
- 15-day pull requirements for ICFs

Department of Developmental Disabilities

INTRODUCTIONS

INTRODUCTIONS

TEAM MAP

Community Life Engagement (CLE) Project Manager Regions

- Keith Banner · Team Lead · 614-466-6012 · Keith.Banner@dodd.ohio.gov
- Anne Tapia · 614-687-1562 · Anne.Tapia@dodd.ohio.gov
- Britta Hough · 614-813-3255 · Britta.Hough@dodd.ohio.gov
- Sarra Burnham · 614-981-9313 · Sarra.Burnham@dodd.ohio.gov
- Tom Hess · 614-466-7480 · Thomas.Hess@dodd.ohio.gov

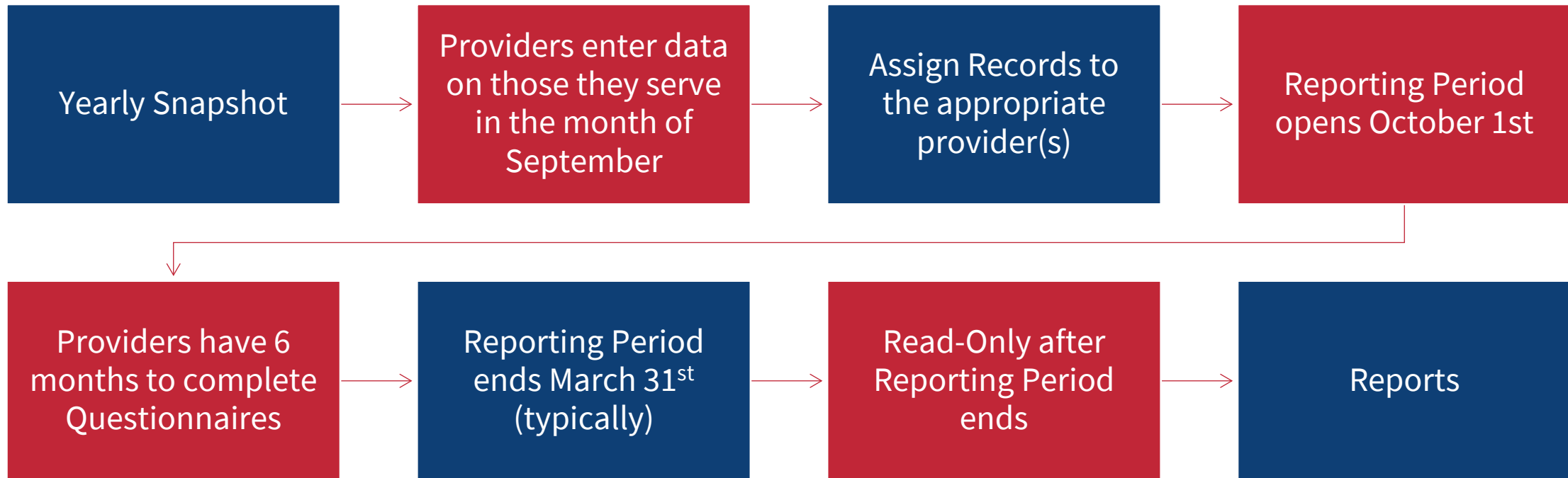**Have questions? Email:** employmentfirst@dodd.ohio.gov

POLLS

- PollEv.com/strategicplanning928
- Text strategicplanning928 to 22333

1. What type of Provider are you?
2. Are you new to OTS?
3. Do you have access to OTS?

BACKGROUND/OVERVIEW

- OTS captures how people are spending their days
    - Does not focus on individual outcomes identified within a person's plan
    - Focuses on the larger systems outcomes that are happening with services
    - Allows DODD to align policies, procedures, and legislation that will improve how people live, work, and play in their communities

REPORTING PERIOD

Yearly Snapshot → Providers enter data on those they serve in the month of September → Assign Records to the appropriate provider(s) → Reporting Period opens October 1st

Providers have 6 months to complete Questionnaires → Reporting Period ends March 31st (typically) → Read-Only after Reporting Period ends → Reports

15-DAY PULL CRITERION

Billing → County Board Services and Supports → OhioISP Paid Services → ICF Residence

HOW DATA IS PULLED INTO OTS FOR PROVIDERS

Criteria 1:

- Billed (and claim is processed) for one of the following services in the last 12 months
- Services include:
  - Adult Day Supports
  - Ohio Department of Aging Supports
  - Vocational Habilitation
  - Group Employment Supports
  - Individual Employment Supports
  - Career Planning Services

HOW DATA IS PULLED INTO OTS FOR COUNTY BOARDS

Individuals are active in CRM-IDS

- No termination date
- No date of death
- Enrollment or Re-Enrollment date entered

Billed for services (Criteria 1)

- If still in the business of providing services

Services marked in CRM-IDS (Criteria 2)

- Locally funded
- Competitive Employment
- Services include:
  - Adult Day Supports (Community or Facility)
  - Ohio Department of Aging (Community or Facility)
  - Vocational Habilitation (Community or Facility)
  - Group Employment Supports
  - Individual Employment Supports
  - Career Planning
  - Competitive Employment

HOW DATA IS PULLED INTO OTS FOR ICF/DC

Criteria 3

All individuals flagged as residing in the facility

- 18 years of age or older

HOW DATA IS PULLED IN FROM OHIOISP

Paid Supports

- IO Waiver
- Level One Waiver
- SELF Waiver
- ICF
- Local Funds
- Local Funds – Contracted with Ohio Department of Aging
- Other

Provider Services

- Adult Day Support
- Vocational Habilitation
- Individual Employment Supports
- Group Employment Supports
- Career Planning
- Career Planning – Worksite Accessibility
- Career Planning – Assistive Technology Assessment
- Career Planning – Benefits Education and Analysis

ADDITIONAL DATA PULLED INTO OTS

Name

DODD #

Gender

AAI Acuity Score (if applicable)

Most recent Place on the Path to Community Employment

- PPCE is entered within CRM-IDS for County Boards
- PPCE is entered within the Portal for ICFs
- PPCE will also pull into the OhioISP

PLACE ON THE PATH TO COMMUNITY EMPLOYMENT (PPCE)

- Each person of working age in Ohio is required by the Employment First Rule to participate in a person-centered planning process

- During this process, people are required to identify their place on the path to community employment (PPCE)

- There are only 4 Places on the Path

- County Boards enter the PPCE in CRM-IDS in the Services/Supports Tab

- ICFs enter the PPCE in the Portal for each person

- PPCE will be pulled into OTS 15-days prior to the Reporting Period beginning

COUNTY BOARD CHECKLIST

☑ Are individuals "Active" within DODD systems? Or "terminated" if needed?

☑ Have you updated the person's Place on the Path to Community Employment?

☑ Are the Services and Supports updated within CRM-IDS?

☑ Have you selected "Competitive Employment" within CRM-IDS, if applicable?

☑ Does a person have a submitted Acuity Assessment Instrument (AAI), if applicable?

☑ Does the person have an identified gender and DOB entered in the DODD system?

ICF/DC CHECKLIST

☑ Have you completed the Level of Care (LOC) process?

☑ Has the Individual Transfer Record (ITR) process occurred?

☑ Have you updated the person's Place on the Path to Community Employment?

☑ Does a person have a submitted Acuity Assessment Instrument (AAI), if applicable?

☑ Does the person have an identified gender and DOB entered in the DODD system?

OTS DATA WEBSITE

- Available to the public

- Does not require access to the DODD portal, nor do you need an OH|ID Account

- https://ots.ohioemploymentfirst.org/

- Shows statewide aggregated data:

Employment	Community-Based Non-Work Services	Facility-Based Non-Work
• PPCE • Job Type • Average wages per hour • Average hours per week • Benefits • Transportation	• Average hours per week	• Average hours per week

OTS MONTHLY Q&A MEETINGS

- Virtual monthly meetings
- Discuss any questions that you may have about the OTS application, the process, or the data
- Last Wednesday of the month from 3pm to 4pm
- No registration is needed
- Join Microsoft Teams Meeting
- +1 614-721-2972
- Conference ID: 945 757 082#

OTS OFFICE HOURS

Virtual 30-minute 1:1 meetings

Discuss any questions that you may have about the OTS application, process, or data

Registration is needed

Book a 30-minute session [here](#)

Resources

- [OTS Data Website](#)
- [1:1 Office Hours](#)
- [Monthly Q&A](#)
- [Community Life Engagement Project Managers](#)

Ohio Department of Developmental Disabilities