

# Outcome Tracking System (OTS) 15-day Pull training

Ohio Department of Developmental Disabilities  
Division of Policy and Strategic Direction

# Agenda

- Introductions
- OTS Background
- 15-day pull requirements for County Boards
- 15-day pull requirements for ICFs

# Introductions



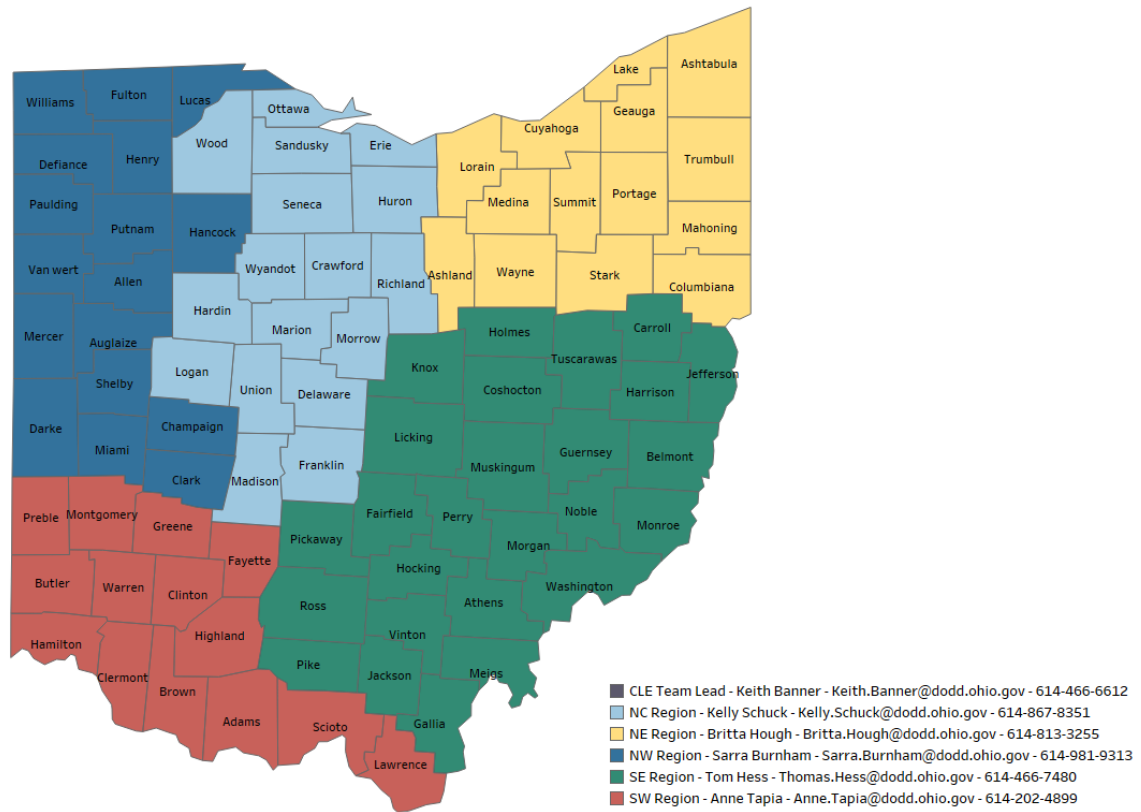
INTRODUCTIONS



QUESTIONS FOR THE  
AUDIENCE

# CLE Team

Community Life Engagement (CLE) Project Manager Regions



# Poll Questions - Demographics

What is your name?

What is your email address?

What agency are you from?

Do you have OTS access?

What is your username?

Respond at [PollEv.com/strategicplanning928](https://PollEv.com/strategicplanning928)

Text strategicplanning928 to 22333

# Poll Questions

What type of provider are you?

Respond at [PollEv.com/strategicplanning928](https://PollEv.com/strategicplanning928)

Text strategicplanning928 to 22333

A = County Board

B = ICF

C = Adult Day and/or Employment Provider

# Poll Questions

Are you new to OTS?

Respond at [PollEv.com/strategicplanning928](https://PollEv.com/strategicplanning928)

Text strategicplanning928 to 22333

A = I am new, excited to learn 😊

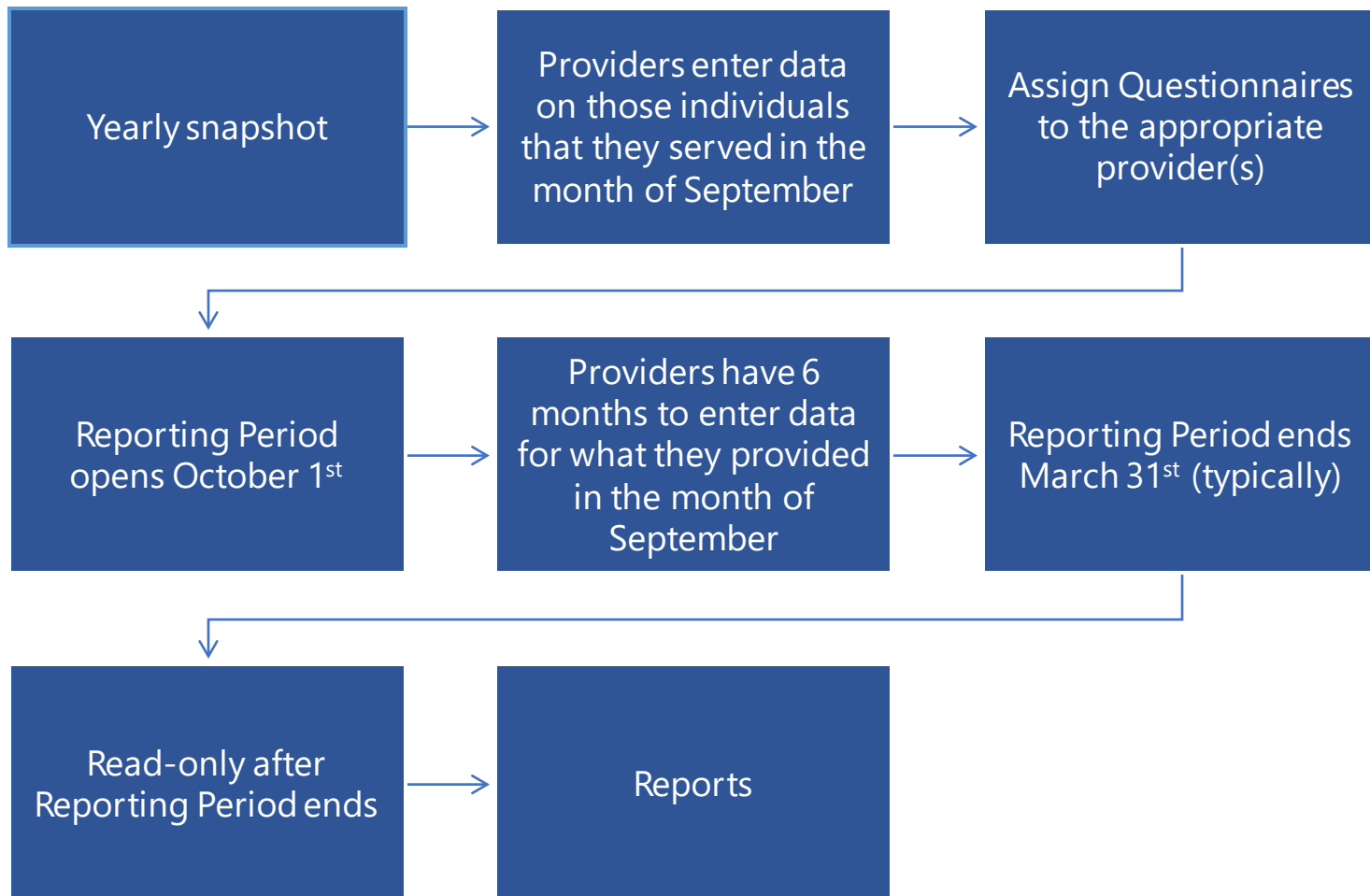
B = I am a pro 😊, I just wanted a refresher

## Background/ Overview

- OTS captures how people are spending their days
  - Does not focus on individual outcomes identified within a person's plan
  - Focuses on the larger systems outcomes that are happening with services
  - Allows DODD to align policies, procedures, and legislation that will improve how people live, work, and play in their communities



# Reporting Period



# 15-day Pull Hierarchical Criterion

Billing

```
graph TD; A[Billing] --> B[County Board Services and Supports]; B --> C[ICF Residence];
```

County Board Services and Supports

ICF Residence

# How Data is pulled into OTS for Providers

- Criteria 1
- Billed for one of the following services in the last 12 months
- Services include:
  - Adult Day Supports (Restart/Step/Virtual)
  - Ohio Department of Aging Supports
  - Vocational Habilitation (Restart/Step/Virtual)
  - Group Employment Supports
  - Individual Employment Supports
  - Career Planning (any component)

# How Data is pulled into OTS for County Boards

- Individuals are active in CRM-IDS (no termination date, no date of death)
- Billed for services (Criteria 1)
- Services marked in CRM-IDS (Criteria 2)
- Services include:
  - Adult Day Supports (Community or Facility)
  - Ohio Department of Aging (Community or Facility)
  - Vocational Habilitation (Community or Facility)
  - Group Employment Supports
  - Individual Employment Supports
  - Career Planning (any component)
  - Competitive Employment

# Other Data pulled into OTS for County Boards

Place on the Path  
to Community  
Employment

Most recent Place  
input into CRM-IDS if  
updated prior to the  
15-day pull

PPCE will pull into  
the OhioISP (if  
applicable) and  
OTS

# Place on the Path to Community Employment (PPCE)

- Each individual of working age in Ohio is required by the EF Rule to participate in a person-centered planning process
- During this process, individuals are required to identify their place on the path to community employment (PPCE)
- There are 4 Places on the Path
- County Boards enter the PPCE in CRM-IDS in the Services and Supports Section
- ICFs enter the PPCE in the Portal
- PPCE will be pulled into the OTS 15 days prior to the Reporting Period

# 15-day Pull Checklist for County Boards



Are Individuals "active" within DODD systems? Or terminated if needed?



Have you updated the Individual's Place on the Path to Community Employment?



Are the Services and Supports updated within CRM-IDS?



Have you selected "Competitive Employment" within CRM-IDS if applicable?

# Updating Data for the 15-day Pull for County Boards

- Criteria 2
- Services and Supports and Place on the Path to Community Employment updated 15 days prior to the Reporting Period (9/15)
- CRM-IDS
- Search for individual
- Tab "Services and Supports"
- Will mark services/supports that the person received for the last 12 months (September – September)
- Place on the Path to Community Employment listed below Services and Supports
- Will select the Path for which the person has identified in their person-centered plan
- Click "Save"



## Data pulled into OTS for ICFs

- Criteria 3
- All individuals flagged as residing in a Facility, 18 years of age or older, 15 days prior to the Reporting Period
- Place on the Path to Community Employment

# 15-day Pull Checklist for ICFs/DCs



Have you completed the LOC process? Or has the ITR process occurred?



Have you updated the Individual's Place on the Path to Community Employment?



Questions



# Questions

Are you all set for the upcoming Reporting Period?

Respond at [Pollev.com/strategicplanning928](https://Pollev.com/strategicplanning928)

Text strategicplanning928 to 22333

A = Yes!

B = I now know what I need to do!

C = What did we talk about today? What am I doing?

D = I will need additional assistance!

Statewide  
Reporting  
Period  
2022 Stats

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Ended May 31, 2023

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**41,293** Total  
Questionnaires

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**32,661** Completed  
Questionnaires!!

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**79%** Statewide  
Completion rate

# OTS Data Website

- Available to the public
- Does not require access to the DODD portal
- Located on the EF Website:  
[https://ohioemploymentfirst.org/view.php?nav\\_id=589](https://ohioemploymentfirst.org/view.php?nav_id=589)
- Shows statewide aggregated data:
  - Employment
    - PPCE
    - Job type
    - Average wages per hour/average hours per week
    - Benefits
    - Transportation
  - Community-Based Non-Work Services
    - Hours spent in the community
  - Facility-Based Non-Work Services
    - Hours spent in a facility

# OTS Monthly Q&A Meetings

- Virtual monthly meetings to answer any questions that you may have about the OTS application and the process
- Last Wednesday of each month
- 3pm-4pm
- No registration is needed

- [Join Microsoft Teams Meeting](#)

[+1 614-721-2972](#)

Conference ID: 945 757 082#

# OTS Office Hours

- Virtual 30-minute meetings to answer any questions that you may have about the OTS application and the process
- Tuesday's from 9am-10am
- Thursday's from 1pm-2pm
- Registration is needed.
- Book a 30-minute session here:  
<https://outlook.office365.com/owa/calendar/DepartmentofDevelopmentalDisabilities@ohiodas.onmicrosoft.com/bookings/>



# Resources

- [Q&A Meetings](#)
- [Q&A LOOP Ohio Group](#)
- [OTS Data Website](#)
- [User Guide](#)
- [Screen Casts](#)
- [Recorded Webinar](#)
- [Employment First website](#)
- Employment First Mailbox:  
[EmploymentFirst@dodd.ohio.gov](mailto:EmploymentFirst@dodd.ohio.gov)
- [Community Life Engagement Project Managers](#)